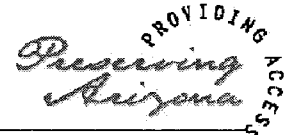


ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



LAW AND RESEARCH LIBRARY DIVISION

General Information Services: (602) 926-3870 Legal Information Services: (602) 926-3948

JANET FISHER
Division Director

ONLINE RESOURCES

<http://www.lib.az.us/is/databases/>

AGENCY HOME PAGE

<http://www.lib.az.us>

FIND IT! ARIZONA

<http://findit.lib.az.us/>

CATALOG

<http://asla.sirsi.net/>

ELECTRONIC REFERENCE SERVICE

HEIN ONLINE – ACCESS TO FULL TEXT LEGAL PUBLICATIONS

OVERVIEW

As part of its online services to the Arizona Legislature, the State Library offers access to Hein Online, an image-based collection which contains nearly 19.3 million full-text pages from legal periodicals and other legal collections including:

Federal Register Library

- Full-text issues dating back to the *Register's* first issue in 1936
- Includes *Code of Federal Regulations* (1938 - 1983)
- Includes Presidential executive orders

Law Journal Library

- Includes over 700 full-text U.S., international, foreign law and American Bar Association journals

Legal Classics Library

- Includes full text of over 200 important legal texts from the 19th to mid-20th century, listed alphabetically

Treaties and Agreements Library

- Includes treaties in-force, expired, or not yet published as well as unpublished treaties obtained via the Freedom of Information Act

U.S. Supreme Court Library

- All official *United States Reports*, preliminary print and slip opinions and related U.S. Supreme Court publications

U.S. Attorney General Opinions

- Official Opinions of the U.S. Attorneys General (1791-1982)
- U.S. Dept. of Justice Office of Legal Counsel Opinions (1977-1996)

ACCESS

IP access from any Internet accessible computer in a Legislative building:

1. Go to **Online Resources** page: <http://www.lib.az.us/is/databases/>
2. Locate **Hein Online**
3. Select Access at the **Legislature** or: <http://heinonline.org/HOL/Welcome>

IP access from Law and Research Library computers:

1. Go to **Online Resources** page: <http://www.lib.az.us/is/databases/>
2. Locate **Hein Online**
3. Select Access at the **State Library** or: <http://heinonline.org/HOL/Welcome>

REMOTE access with a State Library Card (for State of Arizona officials and staff):

1. Go to **Online Resources** page (above) or: <http://www.lib.az.us/is/databases/>
2. Locate **Hein Online**
3. Select: remote access w/ **State Library Card** or: <http://www.lib.az.us/LibraryCard/>

SEARCHING LAW JOURNALS

To search law journals, you must use to select **Law Journal Library** from the **Library** menu (above). Then, if you have a specific law journal citation, e.g., **6 Ariz. L. Rev. 40**, you may then use the **Citation Navigator** at the top of the Web page to enter a citation then select the button:

If you have an author, title or phrase to search for in the law journals, you may use the button from the menu bar at the top of the page to bring up the **Search Hein Online** page with two different search forms available for use.

For example, to search for law journal articles by the author Chiorazzi, select the **Author / Title Search** form and enter the name **chiorazzi** in the **Enter your search criteria** box and use to select **AUTHOR**. Leave the second field blank. Select **all titles** from the **title** menu in order to search all titles in the **Law Journal Library**. You may prefer to select a single title to search; or, if you hold down the CTRL key, you may select several titles from the list to search at one time. Then select the button at the bottom of the **Author / Title Search** form.

To search for keywords or concepts, scroll down to the select the **Full Text Word and Phrase Search** form.

Full Text Word and Phrase Search	
1. Enter your search words here:	• Searches are not case-sensitive Extended Search Help
<input type="text"/>	
2. Match: <input type="radio"/> any words, <input checked="" type="radio"/> all words, <input type="radio"/> phrase.	
3. Limit results to date range:	• Enter four digit year; leave blank for "since inception" or "through most recent holding".
Year since: <input type="text"/>	Year through: <input type="text"/>

Enter your keyword(s) or search phrase in the **Enter your search words here** box. For example:

Keywords: Enter: **Arizona landlord tenant** then select: ☒ all words (equivalent to a Boolean "AND" search)

Keywords: Enter: **Tucson Pima** then select: ☒ any words (equivalent to a Boolean "OR" search)

Phrase: Enter: **open range** then select: ☒ phrase

Hein Online provides access to journals "since inception" including journals dating back to the 19th century. To speed up your search, use the **Limit results to date range** option. For example, to search from 1990 to the most recent journals enter:

Again, you may select **all titles** from the **title** menu or a single title or, holding down the CTRL key, you may select several titles to search, then select the **Search** button.

Select the article that you would like to view from the list of articles and the image of the page referring to the search terms will appear. To go to the beginning of the article, select the **1** at the top of the page image, or use the **Next Page** and **Previous Page** buttons in the bar at the top of the article to browse page by page. You can also use the **Volume Contents** button to see other articles in the journal. This is helpful for journals that devote each volume to a particular theme. The **Print/Download Options** button allows you to use Adobe® Acrobat™ Reader to view and print a Portable Document Format (PDF) version of the document. Downloading Hein's "HPrint" software will also allow you to print the article via the HPrint option. NOTE: Selecting Print from the browser pull down menu will only print the screen.

You can also limit your search to foreign and international law or choose only the most-cited law journals by selecting the appropriate journal subsets under the **Law Journal Library** in the **Library** menu:

3. Limit results to date range:	
Year since: 1990	Year through: <input type="text"/>

Library:
Law Journal Library
Law Journal Library
Most-Cited Law Journals
Core U.S./Most Cited Law Journal

SEARCHING THE FEDERAL REGISTER

Choose the **Federal Register Library** from the **Library** pull-down menu. If you know which issue you want, you can use Hein's **Citation Navigator** to pull up the image you need. Otherwise, you may use the **Search** button from the menu bar at the top of the page to bring up the **Search Hein Online** page with the **Full Text Word and Phrase Search** form. Search options include a search of either or both the *Federal Register* and the *Weekly Compilation of Presidential Documents*. When ready, select the **Search Text** button at the bottom of the form.

Library:
Federal Register Library
Law Journal Library
Most-Cited Law Journals
Core U.S./Most Cited Law Journals
American Bar Association Journals
International & Non-U.S. Law Journals
Criminal Justice Journals
Federal Register Library
Treaties and Agreements Library

SEARCHING FOR SUPREME COURT OPINIONS AND RELATED ARTICLES

For a court opinion or related materials, use to scroll down the **Library** pull-down menu then highlight and select the U.S. Supreme Court Library.

If you know the court citation, use the **Citation Navigator**. For example, enter: **5 U.S. Reports 137** then select the **Go**

button to bring up *Marbury v. Madison*. Otherwise, you may select the **Search** button from the top menu bar to bring up a **Case Title Search** form and a **Full Text Word and Phrase Search** form. These forms also allow searches to be limited by date and a choice of results listed by date or alphabetically by title. Depending on the form, enter your terms and limits to the search, such as dates and then select the **Search Cases** button or the **Search** button at the bottom of the form.

Library:
U.S. Supreme Court Library

EXERCISES

1. In the **U.S. Supreme Court Library**, do a "case title search" to find *Miranda v. Arizona*.
2. Find articles related to *Miranda v. Arizona* in the **Supreme Court Economic Review** and the **Supreme Court Review**. NOTE: this is a full-text word and phrase search in the U.S. Supreme court Library, with highlighted selection of only those two journals.
3. In the **Treaties and Agreements** Library, do a full text search for treaties that mention Arizona before 1900. Or search U.S. Treaties to find a U.S. treaty with Mexico signed before 1900 that is currently in force.